



TIPS FOR RECEIVING GAME ASSIGNMENTS

Officials can improve their opportunity for receiving game assignments by taking the following steps:

1. Complete all the official's requirements as early as possible.
 - The game assignment process begins before the start of the season and continues throughout the season.
 - Be sure you are "Season Ready".
 - Complete the required tests
 - Join US Lacrosse at an official
2. Make sure "Blocks" are properly set up in your ArbiterSports account.
 - Blocks identify the time and date when an official is not available for a game.
 - Having incorrect Blocks is a primary reason officials may not receive games.
 - The more dates and times you Block, the less availability you have for a game assignment.
 - For assistance in setting your Blocks, open your Arbiter account then call Arbiter Support at (800) 331-4060. They are able help you through the process.
3. Update your "Blocks" as your personal schedule and calendar changes.
 - As your schedule changes throughout the season, please be sure to keep your Blocks up-to-date.
4. Increase your "Travel Limits".
 - You will not be listed as available for a game assignment if the distance from your starting point to game site exceeds your Travel Limits.
 - Consider longer Travel Limit distances on weekends.
5. Respond to game assignments within 48 hours of time you receive the game assignment notification.
 - Check your email account daily to see if you have received game assignments.
 - Sign up for Arbiter Connected in your ArbiterSports account to receive game assignment notifications by text message. There is no cost to umpires for using Arbiter Connected.
6. Limit the number of times you decline games.
 - If your Blocks are set up properly, you will only be assigned to games when you are available. Therefore, you should not need to decline games.
 - The Assigner must do extra work every time an umpire declines a game.
7. Do not turn back games.
 - If you need to turn back a game, you MUST contact the assigner. The assigner will confirm you have been removed from the game with an auto email from Arbiter. However, this creates a hardship for the Assigner because the game must be reassigned.

Officials should not turn back games unless it is an emergency situation that makes it impossible or a serious hardship for them to officiate the game.

- If you must turn back a game, contact the Assigner ASAP.
8. Always be present and arrive on time for your assigned games.
- Officials are required to arrive and start pre-game activities 30 minutes prior to the start of the game. If officials arrive less than 30 minutes before the game, they are late.
 - WLUA receives notification when an official is late.
 - Do not miss games. YOU MUST SHOW UP FOR YOUR GAME.
 - A game is NOT canceled unless you have received notification from the Assigner or an auto email from Arbiter that your game has been canceled.
9. Respond to "911" requests for officials from the WLUA Assigner.
- Often during the spring season, there are not enough officials available to officiate games. When this occurs, the WLUA Assigner sends out a "911" email request for officials for specific games.

**ALL GAMES ASSIGNMENTS ARE CONFIRMED WITH AN ARBITER ASSIGNMENT.
ANY QUESTIONS ABOUT YOUR GAME SHOULD BE DIRECTED TO THE ASSIGNER**